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February 2001 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, February 16, 2001
1:00-3:00 PM – 311 Ag Hall

Present: Barbuto, Barrett, Bell, Fairchild, Fleming, Fritz, James, King, Parsons

Fritz called the meeting to order.

A motion was made by Barbuto and a second by King to approve the minutes of the January 19, 2001 staff meeting. Motion passed.

Fritz reported on the AgLEC budget and distributed information. We continue to spend at a good rate. Faculty were asked to be thinking about equipment requests that may be needed so we can plan ahead for year-end purchases.

Bell reported that the Undergraduate Committee has met several times. They discussed the Ag Leadership Option with Dean Waller. The leadership component is how our college is different from other places. It is an excellent recruiting tool and also is good for students. Resources will be available from the CASNR Dean's office for the Ag Leadership Option. The Undergraduate Committee has nominated students for several awards. The Internship application is being revised by Fritz and Parsons.

Fleming reported for the Outreach Committee. Discussions have been held about having Open Houses during CDE again this year.

Bell discussed marketing plans for AgLEC. He met with Maggie Miller and developed a work plan for her. Copies of the plan were distributed. She is not available until after February 27 so her time with AgLEC is limited right now. After February 27, she will be working about six hours per week. Fleming thanked everyone for their input on the inserts for AgLEC's new small marketing folder. He will be giving final copies to Fritz for her approval.

Barrett reported for the Graduate Education and Research Committee. They admitted five new students this morning – all are full admits. Last fall Waller reported that AgLEC is the fastest growing graduate program in CASNR. The future of the CHR program is uncertain at this time. Dave Wilson from Teachers College will be temporarily involved and will spend time rejuvenating the program.

Parsons reported for the Promotion and Tenure Committee. The faculty evaluation process this year worked reasonably well from the P&T Committee's point of view, but there is potential for problems. We need to have a process that does not create needless problems but contributes to the best interests of everyone. The current process can create conflict with the Department Head.

After much discussion, Parsons suggested that this topic be discussed again next month.

Fritz reminded faculty that AgLEC's five year review is coming soon. We need to be developing documents this spring and summer.

Fritz discussed the fact that some faculty position descriptions are outdated. One issue is undergraduate advising. Discussion. There will be more discussion on this issue next month.

John Owens is scheduled to join us at our next staff meeting on March 23 (2:00-2:30 p.m.).

Kudos to Jim King! He has published a new article on communication and graphic tips for technical presentations in "Food Technology" with John Rupnow and Lana Johnson. A copy will be routed.

Meeting adjourned at 3:00 p.m.

Submitted by Betty James
February 21, 2001

Next AgLEC faculty meeting – Friday, March 23, 2001 (1:00-3:00 p.m.) in 311 Ag Hall.